## ASSOCIATION FOR MACHINES AND MECHANISIMS

Indian Institute of Science, Bengaluru-560012
Mobile : 9620071710, Email ID: President@AMMIndia.org

## RESOLUTION

Minutes of the Special meeting held on:- $\qquad$

> AGENDA

## AGREED

1. It has been decided in the Special meeting held on approved unanimously that the Society can Register at District Registrar office, Bengaluru
2. It has been also decided in the same meeting that, all the members of the society are given the

General Power of Attorney to president to look

APPROVED after the work of society registration and other dealings with Govt. office
3. Committee list

## Enclosed

| S.N | Name | Designation | Signature |
| :---: | :---: | :---: | :---: |
| 1 | Amarnath Chitta | President | «Amanctot |
| 2 | Gondi Kondaiah Ananthasuresh | Vice President | KG.K. Ananthzarren |
| 3 | Jayanth Gobbalipur Ranganath | Secretary | $\times$ G.f. ${ }^{\text {aym } 2}$ |
| 4 | Rajeevlochana Gopalkrishna Chittawadigi | Treasurer | $k \quad j$ |
| 5 | Ashitava Ghosal | Member | "Ahfizal |
| 6 | Dibakar Sen | Member | * Shahav O |
| 7 | Safvan P | Member | $\alpha \text { saras }$ |
| 8 | Balan Gurumurthy | Member | Pfinumosithy |

# ASSOCIATION FOR MACHINES AND MECHANISMS 

Indian Institute of Science, Bengaluru-560012
Mobile : 9620071710, Email ID : President@AMMIndia.org
Schedule A
\{See Rule 3(1)\}
Form of application for Registration of Societies under the Karnataka Societies Registration Act, 1960

To, Date:
The Registrar of Societies
Division -04
Malleswaram, Bengaluru-560003
Sub: Registration of Association

We desire to form an Association under the Karnataka Societies Registration Act 1960 for the purpose mentioned in the memorandum of Association

We enclosed herewith the memorandum of Association, Rules and Regulations of the Association.

Thanking you
Yours faithfully



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ASSOCIATION FOR MACHINES AND MECHANISMS
Indian Institute of Science，Bengaluru－560012










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## ASSOCIATION FOR MACHINES AND MECHANISMS

## Memorandum of Association

1. The Name of the Society: ASSOCIATION FOR MACIHINES AND MECHANISMS
2. The Address of the Society: Indian Institute of Science, Bengaluru - 560012
3. The aims and objectives of the Society shall be:
i) To promote developments in the field of Machines and Mechanisms, theoretical and experimental research and application to industry.
ii) To broaden contacts among professionals and organisations in the country engaged in scientific or engineering work in the field of Machines and Mechanisms or related sciences.
iii) To organise Lectures, National Conferences and Symposia/Workshops in general and special fields of Machines and Mechanisms.
iv) To promote the exchange of scientific and engineering information, 10 assist in publishing the proceedings of Conferences, Symposia, and Workshops.
v) To encourage and facilitate interaction of scientific and technical personnel at educational institutions, research laboratories and industrial organisations.
vi) To closely interact and promote Machines and Mechanisms activities in India and any other country with other member countries of International Federation of Theory of Machines and Mechanisms (IFToMM).
vii) To establish the necessary relationships with other national and international organisations whose activities are of interest to the Association and contribute to the objects set forth by the Society.
viii) To promote, foster and render technical, financial and other practical assistance to any measure in the field. (expand 'the field')
ix) To undertake such other lawful acts, deeds and things in the common interest good of the members and the profession in general.

x) To collect and establish a book house and digital library of books, periodicals, journals, cinema films, videotapes, slide pictures, videos and other media and statistics related to the field and activities in the field and the profession here and elsewhere.
xi) Undertake, promote and assist any work, scheme or measure, to give effect to or promote or advance any of the aims and objects of the Society or improve or augment its assets.
xii) To acquire purchase or take in exchange and/or on lease any lands, buildings, property, machinery, equipments or other property or articles required for the purpose of all or any of the objects of the Society:
xiii) Construct, equip, maintain and/or alter any institutions, houses, offices, buildings or works necessary or desirable for the purpose of the Society.
xiv) Receive funds, grants, donations, gifts either in kind or cash from corporate business houses, educational and research institutions, foundations, individuals, societies, trusts and other institutions to promote and contribute for furtherance of aims and objects of the Society.
xv) To borrow and raise loans from financial institutions, banks, corporates, societies and any legal entity as and when required either with or without security for financial support in the conduct of activities of the Society
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(1).

(2)
Gondi Kond ain Ananth suaesh
a a.k. Arauthoarra
(3) Jayanth Gobbalipur $\times$ G.R Jogn'2
(4) Rajeevtachana.

(5) Ashitava Ghosal

(6) Dibatar sen

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(7) Salian $P$
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## Association for Machines and Mechanisms

## RULES AND RE(;UIATIONS

These rules and regulations pertain to the Asaciaton for Machines ard Mechanisms.

1. MI:MIBIERSIIIP ANI) VOTIN(iRICIITS

Any person or an organisation interested in furtherance of the chjects and aims of the Society and who agrees to abide by the rules and regulations shall be entitled to become a member of the Society.

An applicant for the membership must apply to the Secretary of the Sreciety in the prescribed form. The applicant can be accepted as a member by unanimous wrote of the Governing Council. The Governing Council has the right lo requite aft applicant to present letters of recommendation and recognition from an institute or organisation.
1.1 Membership shall be in one of the following categories:

### 1.1.1 Category A: Individual Member

An individual who is at least 18 years old with an engineering or science degree or diploma with how ede of and interest in the area of Machines and Mechanisms.

### 1.1.2 Category 13: Member Organisation

Any organisation with substantial interest in field of Machines \& Mechanisms

### 1.1.3 Category C: Student Member

An individual who is at least 18 years old and is learning the theory and application of Machines and Mechanisms at a recognised and accredited bonafide educational institution

### 1.1.4 Category D: Honorary Members

Individuals or organisations whose activities over the years have contributed to the furtherance of the aims of the Society and whom the Society wishes to honour

1.2 The Society shall maintain an updated list of all members along with their addresses for correspondence.

### 1.3 Voting Rights

1.3.1 Individual members of Category $A$ are entitled to vote at all General Body Meetings of the Society.
1.3.2 Member Organisations of Category $B$ must nominate a chief delegate who alone is entitled to vote on their behalf.

### 1.3.3 Members of Categories $C$ and $D$ are not eligible to vote.

1.4 Membership of the Association is incompatible with any use of its activities for political or commercial purposes.
1.5 The subscriptions payable by members of Categories $A, B$ and $C$ shall be as follows:

Life Membership for individual -
Fee as notified periodically and is payable by the applicant at the time of submission of application for membership. On acceptance of application and fee, the validity of membership would be for his/her lifetime

## Life Membership for Corporate

Fee as notified periodically and is payable by the organisation at the time of submission of application for membership. On acceptance of application and fee, the validity of membership would be for legal life tenure of the organisation. Organization could nominate 3 members to avail membership benefits. The organization shall nominate one member and that member is eligible to vote on its behalf.

## Student membership:

Fee as notified periodically and is payable by the student at the time of submission of application for membership. On acceptance of application and fee, the validity of membership would be for a period of 2 to 3 years subject to the approval of tenure by the board.
1.6 The Membership Fee is subject to periodic review and endorsement by the General Body with a $2 / 3$ majority - "Membership fee" will be an agenda item once in 2 years.

1.7 The Society is not responsible for debts and expenses incurred by its members or by their delegates, expect when authorised by the Governing Council.
1.8 The General Body reserves the right to reject an application for membership to the Society. without assigning any reason for the same.

## 2. TERMINATION OF MEMBERSHIIP

(a) The activities of the member are against the objects and aims of the Society and or the constitution of India. The member must however be served with a written notice and allowed to defend herself himself. The member shall be given three weeks to reply and defend. A decision on the membership can be taken by the board either on receipt of the reply or expiry of the 3 week period whichever is earlier.
(b) On the expiry of membership
(c) For non-payment of fee on renewal of membership
(d) Where a member organisation is closed, liquidated, merged, blacklisted by any government agency, change in the status of the organisation

## 3. GOVERNING COUNCIL

### 3.1 Composition of Governing council

The Governing Council is elected to manage the affairs of the Society between the sessions of the General Body. It shall consist of the following:

Voting members and office bearers of the council (6):

President - 1
Vice-President - 1

Secretary - 1
Treasurer - 1
Members - 2
At least two members in the above shall be from industrial entities and or national laboratories.


Non-voting members of governing council (2):
Joint Treasurer
Immediate past-President of the Association
The members elected to the Council shall discharge their duties in the interests of the Association as a whole, and not to the interests of the individual members. The Governing Council reports on its activities to the General Body.

Zonal Officers (ZVP):
There shall be four Zonal Vice Presidents (ZVP) who shall be appointed with the concurrence of the General Body for representing the zones (North, South, East and West) in the country.

### 3.2 Term of Office

The Governing Council is elected by the General Body for a term of four years ie. from one election to the other. (ZVPs also enjoy a similar tenure) The members of the council can be re-elected at each general election and are not eligible for immediate reelection after completion of TWO terms of four years each.
3.3 The members of the Governing Council are not eligible to receive any remuneration from the Society for their services.
4. VACANCIES IN THE GOVERNING COUNCIL If the President resigns or for any reason is unable to discharge his duties/functions during his/her term of office, the Vice-President assumes charge as President. When one of the other office-bearers of the Governing Council tenders his resignation or is not in a position to discharge fulfil his functions, the Governing Council shall appoint one of the ordinary members to carry out his/her obligations until the next session of the General Body.

## 5. DUTIES AND POWERS THE GOVERNING COUNCIL

5.1 The Governing Council shall manage the affairs of the Society in both financial and policy matters. It has the final decision on all such matters.
5.2 The Governing Council is responsible for administering the finances of the Society. It has also a right to set up a reserve fund. It can invest, sell, manage or develop, lease mortgage or dispose off or otherwise deal with any part of the property of the Society.

5.3 The Governing Council shall amounce the vacancies that are likely to secur in it membership, at least 3 months before the General Body Meeting to ull voring inember: for nominations to these posts. If necessary they may uppoint a nominating, committee flection of Governing Council members is a required agenda item at each (ieneral Body' Mceting.
5.4 The Governing Council may appoint several commissions to carry out its work. The Chairpersons of all these commissions shall be invited to attend all meetings at observers without voting rights. The Council may also appoint staff to support its operational work.

## 6. DUTIES OF MEMBERS OF THE GOVERNING COUNCIL

### 6.1 Duties of the President

The President of the Society shall be the Chief Executive Officer and Chiel Official Representative of the Society. The President shall issuc directives for the purpose of conveying operating instructions. The President decides on the division of responsibilities and duties among the members of the Governing Council, and shall preside at the meetings of the Governing Council and at the General Body Mectings.

### 6.2 Duties of the Vice-President (V.P) and the ZVPs.

The V.P.shall perform such duties as may be assigned by the President and the Governing Council. The V.P shall discharge the duties of the President when the President is temporarily unable to do so.

The ZVPs shall assist in encouraging, recommending and coordination of activities in their respective zones.

### 6.3 Duties of the General Secretary

The Secretary shall maintain the list of members of the Society and attend to all correspondence of the Society. The Secretary shall issue the notices of meetings and also other notices as required by the statutes and maintain minules of the Cencral Body and Governing Council Meetings and also carry out all such duties as assigned to by the Governing Council.
6.4 Duties of the Treasurer: The Treasurer shall maintain the accounts and fiancés of the Society and shall be accountable to the Governing Council. All the statutory obligations and audits shall be fulfilled within the mandatory dates notified from time to time by various government agencies. The Jt. treasurcr shall assist the treasurer. The


Treasurer and Jut. Treasurer jointly would be discharge the duties and report to the Governing Council at periodical intervals.
7. GOVERNING COUNCIL MEETINGS The Governing Council shall meet at least once a year. Decisions are taken by simple majority, and in case of a deadlock, the President has the deciding vote. The quorum for the Governing Council Meeting shall be a minimum of five members present.

## 8. GENERAL BODY MEETINGS

The Governing Council shall prepare the agenda for all sessions of the General Body and inform all members not less than one month before the date fixed for the meeting.
8.1 The General Body shall ordinarily meet, at least once a year: The sessions of the General Body are to be convened at the time of National Conferences also. The date and place of the sessions of the General Body are determined by the Governing Council.
8.2 The General Body is the supreme body that determines the policy of the association.

The General Body is composed of members of Categories $A$ and $B$ only. Industrial organisations in Category B may send up to 5 members to the General Body Meeting, but must nominate a Chief Delegate who alone is entitled to vote. The name of the Chief Delegate is to be communicated, to the Secretary before the General Body Meeting.
8.3 The General Body has the right to resolve all questions concerning the Association. A simple majority of the voting members in attendance is required to resolve all the problems, with the exception of amendments to the Rules and Regulations.
8.4 The President or in (his/her) absence the Vice-Precedent shall be Chairman of the sessions of the General Body. The Chairman of the General Body is entitled to cast one vote whenever it is needed to resolve a question in case of a deadlock.
8.5 If, by way of exception, any major decision is required between meetings of the General Body, a postal ballot may be held and a decision taken on a simple majority of votes cast, provided more than 50 percent of the voting members have returned the votes. The Secretary shall be responsible for conducting such postal ballots. Such a decision shall be considered as a decision of the General Body.

8.6 One third of the voting members of the association shall constitute quorum at all General Body Meetings. If there is no quorum the Chairman shall adjourn the meeting and reconvene the same after half an hour and the members present shall constitute the quorum. No businesses except that specified in the original agenda shall be transacted at the reconvened meeting.

## 9. SOURCES OF INCOME

The financial resources of the Society derive from:
a) Subscriptions from the members.
b) Subsides, gifts and grants from government organisations or private persons etc. and
c) Any other source which the Governing Council decides to be fit.

The Society shall maintain an honour roll in which shall be entered every year the Names of persons or institutions who have donated gifts, legacies or other Contributions.

## 10. BANK ACCOUNT

The Society shall maintain a bank account in the name of Association for Machines and Mechanisms.

### 10.1 Operation of Account

Operation of Bank Accounts shall be joint by two members nominated by the Governing Council. President or Secretary and Treasurer to be authorised signatories to execute documents, open or close a bank account, correspond with the bank, carry out day to day banking transactions.
11. FINANCIAL YEAR The financial year of the Society shall be the April to March.

## 12. ANNUAL BUDGET AND AUDIT OF ACCOUNTS

12.1 The Governing Council shall prepare a general budget and submit it to all voting members, one month before the General Body Meeting. Approval of the budget is a required agenda item at each General Body Meeting.

12.2 The budget shall provide the salaries and remuneration of the operational staff appointed by the Governing Council.
12.3 The Association shall pay the annual membership fee to If ToM. Such a provision shall be made in the budget.
12.4 The Governing Council shall appoint a legally accredited authority to audit the financial accounts of the Society before presentation to the General Body.

## 13. AMENDMENT TO THE RULES AND REGULATIONS

13.1 The Rules and Regulations shall be amended or altered or replaced at any time by a majority of two thirds of the members present at the General Body Meeting.

## 14. NATIONAL CONFERENCES AND SYMPOSIA

14.1 Conferences in Machines and Mechanisms dealing with theoretical and applied aspects of the area are to be held at regular intervals determined by the General Body. The host organisation of a future congress/conference is determined by the General Body.
14.2 At least one year before a Conference, the host organisation shall coordinate with the Governing Council such matters as the composition of Organising Committee and the place and date of Conference.
14.3 The duty of the Organising Committee of a Conference is to prepare and conduct their sessions and to publish Conference proceedings and reports. The host member takes full financial responsibility. After the publication of the proceedings of the Conference, the organising committee dissolves itself. If there are any savings from the Conference, the same may be transferred to the Society.
14.4 Sponsorships by the Society for the Conferences, Symposia and Workshops may be only with approval of Governing Council. All decisions on matters of copyright, authorship and such with regard to publication of proceedings of conferences / workshops/ symposia shall rest with the Governing Council.
14.5 The Organising Committee of conferences, symposia, workshops may seek the approval of Governing Council for fixing the unit fee for the National Conference, Symposia and Workshops. This fee shall be worked out as under.

Member delegates in Categories $\mathrm{A}, \mathrm{B} \& \mathrm{D}$-one unit


Member delegates in Category C - - half unit
Non-member delegates -two units The Governing Council may render financial assistance to Organising Committees of National Conferences. Symposia, and Workshops.
14.6 The regular interval between National Conferences shall be two years whereas Symposia and Workshops can be organised at appropriate intervals, or at any appropriate time. However, the Governing Body is authorised to approve the conduct of events as and when it is required.

## 15. INTERNATIONAL MEETINGS

The President of the Society (or a senior society nominee as designated by the Governing Council / President) will act as Chief Delegate on behalf of the Association at the IFToMM General Assembly held once every four years. If there are more than five members from the country attending the General Assembly, the President may choose up to five members as part of the Indian delegation. The delegates and the President shall not utilize/draw any funds from the Society towards the associated travel and boarding and lodging.

## 16. DISSOLUTION OF THE SOCIETY

16.1 Any number of members, but not less than three-fifth of the members present at the extraordinary General Body Meeting convened by the Governing Council for the sole purpose of dissolution of the Society may determine that the Society shall be wound-up whether forthwith or at any farther time then agreed upon as provided for under section 13 and 14 of Societies Registration Act, 1860.
16.2 The notice for the extra-ordinary General Body Meeting convened solely for the purpose of dissolution of the Society shall be a minimum of sixty days.

## 17. Restricted Membership

Student members shall annually submit a certificate from the Head of the institution at which they are undergoing a course of study to the effect that they are bonafide students and that they are not employed otherwise.

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## List of Subscribers for the "Association for Machines and Mechanisms"



List of Subscribers for the "Association for Machines and Mechanisms"

G. K. Ananthasuresh

Professor and Chair, Mechanical Engineering Indian Institute of Science, Bengaluru, 560012 , India suresh@iisc.ac.in www.mecheng.iisc.ac.in/~suresh +91 (80) 22932334 (office) 3363 (lab)

To
Chair, Division of Mechanical Science, IISc

Dear Prof. Jayaram:
Association of Machines and Mechanisms (AMM) is a professional society that has been active for over three decades in India. Its most recent registered address was in IIT-Madras. Currently, the President of AMM, Prof. C. Amarnath and Vice President (G. K. Ananthasuresh) are currently in Bengaluru. So are two other active leaders in the field, Profs. Ashitava Ghosal and Dibakar Sen. Hence, AMM plans to have its address in Bengaluru. This is to request you to permit using "Mechanical Engineering in MISc" as the address. Please note that no physical space is required for AMM on the IISc campus.

Please permit us to use the IISc address to re-register AMM in Bengaluru.


